

Camp Nurse

Responsible to Camp Director

Qualifications:

- 18 to 99 years old.
- RN, LVN, EMT, or First Aid & CPR certified.
- If RN or LVN, must be licensed or certified to practice in the State of Texas.
- Have a written testimony of faith and trust in Jesus Christ alone for eternal life.

Responsibilities:

- Camp Director Requirements:
 - Advise the Camp Director in all matters of health, which the Nurse communicates to the Texas Department of Health & Safety.
 - Advise Camp Director of confidential health issues of camper or staff during the camp week.
 - Advise Camp Director of substitute Nurse if Nurse needs to leave camp for any reason and when Nurse will return.
 - Arrange through the Camp Director of any needed visits to any medical facility, including the Smithville Hospital and Smithville rural Health Clinic.
 - Provide Camp Director with inventory of necessary supplies and when replenishment is needed.
 - Help with other camp responsibilities as requested by the Camp Director.
- Camper and Staff Requirements:
 - To be present at camper check-in to review Medical Release Form with parents and receive and label all medications for camper with instructions. All medications will be kept in First Aid Station in a locked container.
 - Responsible for the distribution of medications to all campers and staff while at camp.
 - Responsible for maintaining medical release forms for all campers and staff.
 - Responsible for maintaining Medical Information Notebook (bound) to record the following information: Campers by cabin, daily medication distribution, and any additional treatment and medication for illness or injury for camper or staff.
 - To be available to campers and staff at First Aid Station at all times during camp week. When absent, a note on the door should indicate where the Nurse can be located.
 - At the end of a camper session, hand deliver to parents all remaining camper medications.
 - Determine when a camper is too sick to remain with his cabin-mates. If a camper is kept in the First Aid Station, the Servant-Leader must be notified immediately. Secure appropriate food from the kitchen at mealtime for any sick campers in the First Aid Station.
 - Be responsible for notifying families of campers who must be transported to the hospital for treatment. The notification must be prompt, preferably prior to any treatment administered. The Nurse should initiate the call to the parents, and then, if the camper is able and available, he should also talk to his parents. Follow-up calls to a family for a particular illness or injury to a camper must be made on a timely basis.
- Additional Nurse Responsibilities:

- Responsible to designate a qualified person to cover for the Nurse when Nurse has to leave the campground. Confirm with designated person, Camp Director and also leave a note on the First Aid Station with the name and location of designated Nurse substitute, as well as return time to camp.
- Maintain proper inventory of all first aid supplies.
- Be responsible for maintaining First Aid Kits. Develop list for checking out and in which should include treatment protocol from Camp Doctor. Upon kit return, staff should report any treatment and what materials were used. Nurse should then re-supply kits as well as record treatment in Medication Information Notebook.
- Responsible for keeping the First Aid Station clean and sanitary.
- End of Summer Session Responsibilities:
 - Store all non-freezable items in the First Aid Station, leaving emergency medical supplies in the locked cabinet.
 - Pack all freezable items and be sure they get to proper storage.
 - Turn in all records/insurance copies/inventories/requests to the Camp Director.
 - Leave the First Aid Station neat and orderly.